



January 18, 2019

Re: Letter of Invitation April 16<sup>th</sup>, 2019 Full Scale MCI Exercise

Dear Chief of Department;

On April 16, 2019, the Emergency Management Department at Stony Brook University Hospital will be conducting a full scale training exercise. This year’s exercise will test the hospital’s ability in managing a patient influx resulting from a mass casualty event. The training will include approximately fifty (50) professionally moulaged “victim actors” needing triage, treatment, and transport to our hospital emergency department. The success of this exercise will be enhanced by your participation, and so we are inviting your agency to join us. Your members will have the opportunity to train, and practice the response to a large scale MCI. The exercise will be conducted in a non-judgmental learning environment. The exercise design and evaluation will meet the criteria of the Department of Homeland Security Exercise and Evaluation program guidelines (HSEEP). We are partnering with a variety of agencies including the New York State Division of Homeland Security and Emergency Services, New York State University Police Department, Suffolk County Departments of Health, Fire Rescue and Emergency Medical Services.

Please visit our webpage at [www.marortc.com](http://www.marortc.com) (resource section) to view professional videos of our previous exercises featuring our local EMS partners.

If you wish to participate, we are requesting that you provide a **BLS or ALS staffed ambulance(s) on April 16, 2019 at 0730 hours.** The exercise will last approximately two (2) hours immediately followed by a hot wash session with refreshments.

Your participation will support preparedness efforts and build on capabilities for University Hospital staff, and our EMS partners. Please contact us, **as soon as possible**, at the numbers below with your response to this invitation, or any questions you may have. Thank you.

Regards,

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