

MEETING SUMMARY
November 10, 2009
SCEMS Offices
Hauppauge, New York 11788

NOTE: This summary is a draft summary until formally approved by the REMSCO at the January 2010 meeting.

Present: See attached attendance list.

- Chairman Stapleton welcomed all in attendance and asked that Mr. Cassara lead the Council in the Pledge of Allegiance.
- Chairman Stapleton welcomed all those present and asked that everyone, as customary, to introduce themselves and state their constituency and if they are a member or alternate to the Council for the benefit of the guests and Council members.
- Mr. Stapleton stated that the order of reports will be changed to accommodate the use of the stenographer for this meeting. Mr. Delagi would report on the recent Resource Needs Committee meeting and the review of the application of the Wading River Fire Department for its Transfer of Operating Authority (TOA) and the remainder of the Resource Needs Committee report will be completed in its regular order once Mr. Blower arrives. The stenographer's rendition of the report, discussion, and recommendation of the Resource Needs Committee and the roll call vote of the Council is **attachment #1**. The stenographer was then dismissed.
- Mr. Stapleton asked for an approval of the September 2009 meeting summary. Motion made and passed.

Correspondence – M. Matuza

Incoming date; from whom; subject

09/08/2009: Dana Jonas, NYS EMS : cc on letter to SVVA for correction of submitted certificate recertification.
09/14/2009: R. Delagi, SCEMS : cc on letter to D. Jonas , NYSEMS regarding the BLSFR status of the Bohemia FD.
09/21/2009: Glynn and Mercep : cc on letter advising Council that Bay Shore Ambulance and Brightwaters Village have come to an agreement.
09/23/2009: Bindseil and Assoc. : Notice that the Council's liability policy is up for renewal.
10/06/2009: NYS-DOH : letter of Enforcement Notification regarding Samuel Stetter residing in Avoca, NY.
10/06/2009: Chase Bank: September 2009 bank statement.
10/19/2009: SCPD Academy : EMT refresher Course Application for 10/2009-1/2010.
08/21/2009: Glynn and Mercep: cc on letter from BSBRA to Brightwaters Mayor in regards to services rendered.
10/19/2009: Exchange Ambulance of the Islips : cc on letter to FRES Commissioner Williams with request for change of response policy to the Islip Terrace Fire District.
10/19/2009: NYS-DOH : letter of Enforcement Notification regarding Court Cousins residing in Syosset, NY.
10/30/2009: NYS-DOH : letter of Enforcement Notification regarding Christopher McCabe residing in Lackawanna, Clifton Park.
10/30/2009: Five Star Reporting : bill for September Council Meeting.
10/30/2009: Bindseil and Assoc. : Copy of renewal insurance policy for review and comment.
10/30/2009: All American Awards : bill for Regional Awards Plaques.
11/07/2009: J. Micheels, Commercial Ambulance rep : Constituency form naming Matt Kanciruk as rep to the Regional Council.
11/09/2009: A. Llewellyn, NYS Society of PA's : Constituency form naming Guy Cassara as rep to the Regional Council.

Outgoing date; to whom; subject

09/09/2009: President Perry, SCVFA : letter requesting a midterm council replacement rep.
09/09/2009: D. Jonas, NYS-EMS : Letter transmitting the council's approval of the Halesite TOA application and a copy of the roll call vote taken at the 9/8/2009 meeting.
09/09/2009: Commissioner J. Meier, WRFD : letter acknowledging the receipt of their TOA application and fee.
09/21/2009: Dignitaries in Suffolk County : invitation to Regional Awards Ceremony.
09/30/2009: S. Sonder, NYS-EMS : Transmittal of Notice of intent to provide PAD for Superior washer and gasket company, Hauppauge, Pedinol Pharmacal, Farmingdale, Town of Islip Housing Authority, Amagansett Beach Association and St. Michael the Archangel RC Church, Farmingville.
10/29/2009: D. Jonas, NYS-EMS : Copy of stenographic minutes for inclusion in the Halesite TOA package.
10/30/2009: SC Medical Control, NYS Society of PAs, Commercial Ambulance Service, Nomination of Membership Forms.
10/30/2009: S. Sonder, NYS-EMS : Transmittal of Notice of intent to provide PAD for Hunter Business School, Medford, St. Sylvester's Parish, Medford and Options for Community Living, Smithtown.

END OF CORRESPONDENCE

Officer's Reports**Chairperson- E. Stapleton**

- Mr. Stapleton mentioned that the report regarding the FRES/EMS merger will be completed and presented at the January 2010 meeting.
- Mr. Stapleton stated that the remainder of his report will be given later in the meeting.

Vice-Chairperson- E. Boyd

- Mr. Boyd added that the above referenced report is still in two parts and will be completed soon.

Treasurer's Report – G. Cassara

- Mr. Cassara didn't prepare a written report for distribution but reported the following financial activity of the council; Bills paid since the January meeting total - \$1, 480.00 Deposit reimbursement check from NY State - \$13,078.57. Total in account – \$29,597.76.

Staff/Regional EMS System Report – R. Delagi

- Mr. Delagi distributed the EMS Division staff report and discussed salient points. (attachment #2).
- Mr. Delagi clarified a point brought up at the last meeting concerning the use of the stenographer for meetings that generate a statutory vote. The NY State BEMS clarified our question by responding that a stenographer is only required when the Council addresses an issue pursuant to its statutory responsibility, and only needed to report on the portion of the meeting in which the issue is discussed and a vote is taken. This will reduce the cost of the stenographer's service.

Committee Reports**Response Committee – T. Cronogue**

- The Committee met on recently at the headquarters of the Northport Fire Department, eight (8) persons/ four (4) squads were represented at the meeting. The main topic of discussion was the ability to communicate with the large population of deaf and blind persons in that area. Mr. Cronogue was asked by the squads if the Council could help in anyway to assist the squads with a means of communications with these patients; such as Braille cards. Mr. Blower stated that the Braille cards were only usable by approximately five percent of the blind/deaf community. He suggested that we contact Suffolk County Handicapped Services for ideas on how we can address the issue. Mr. Stapleton asked that Mr. Blower make the appropriate contact and report back to the committee as soon as he receives an answer.
- The next meeting will be at Bay Shore/Brightwaters Ambulance Hq, Tuesday December 8th, 2009 at 7:00 PM.

REMAC – Dr. Winslow

- No report

Committee Reports (continued)**Communications – T. Lateulere**

- Mr. Lateulere reported that the website had one issue about one (1) month ago where the site was down for approximately six (6) hours, which was corrected and there have been no problems since.
- Additionally, we are still working with the web company to put the ALS Protocol Update on the web so it can be done outside of the classroom.

PIO – E. Komosinski

- Mr. Stapleton began by thanking the Bay Shore/Brightwaters Ambulance Corps. for hosting this years Awards event, Ms. Komosinski for the event coordination and prep and Mr. Gardiner for an excellent job as the Master of Ceremonies.
- Ms. Komosinski also thanked Bay Shore/Brightwaters Ambulance for their part hosting the event. There were approximately one hundred twenty five (125) attendees and a good time was had by all. Ms. Komosinski suggested that the Council draft a thank you letter to the Bay Shore Ambulance Corps. Ms. Komosinski added that she also sent an article to Fire News with some photographs from the event.

Disaster Planning – R. Delagi

- Mr. Delagi stated that he will be combining his State Delegate's report with the Disaster Planning report in the interest of time. There was no meeting of the State Council since September 3rd, 2009 but will be attending the next meeting in Albany November 30th through December 3rd, 2009.
- Mr. Delagi acknowledged Bay Shore Ambulance and Dr. Carl Goodman for receiving the NYS Awards for 2008, and remarked that it was truly his honor to present the awards as Master of Ceremonies of the NY State Awards Banquet to recipients from the Suffolk Region.
- With regard to the seasonal influenza and H1N1 mandate for EMS providers working for or under contract to hospitals, and EMS students performing clinical training in hospitals, if you have not already heard, that mandate has been repealed, however, that does not indicate that EMS providers and students doing their clinical rotations are not at risk, a statement he was sure that Dr. Mermelstein will back, in her report.
- The second item worthy of noting is that Governor Patterson has declared an Article 2b Disaster Declaration in NY State which will affects us in 2 ways: from the hospital perspective, it relaxes the standard of care and also allows hospitals to open alternate care facilities which may or may not affect EMS depending on how widespread the illness is here in Suffolk County where we may modify our transport policies to take patients with certain illnesses to alternate care facilities. That's a work in progress and we are actively involved in surveillance on a daily basis; and the other item that does affect the EMS system is that many have been pressing the state to acknowledge and authorize EMT-CCs and EMT-Ps as vaccinators. The 2b declaration allows this. The State Department of Education and the State DOH have jointly developed the required training module, which to date, the State Education Department has not released the approved curriculum. The Division of EMS, in consultation with the Division of Public Health and Commissioner Mermelstein, will train advanced providers as needed.
- Dr. Mermelstein reminded everyone that the fit testing standards for N-95's by OSHA are still in effect and Mr. Delagi also reminded everyone that the CDC is still in favor of the same standard.

Education & Training - J. Gardiner

- Mr. Gardiner again congratulated the Bay Shore/Brightwaters Ambulance Corp. for their award and thanks for co-sponsoring this year's event. This year's event went quite smoothly with the agency conducting the dinner and awards in separate rooms which allowed everyone to celebrate together and not presenting any distractions.
- Mr. Gardiner moved that we reconsider the motion made by Mr. Lateulere, seconded by Ms. McCormack in regards to the allotment of \$3,500.00 for Ms. Katherine West to conduct the BBP/ Infection Control Seminar program again in 2010. This motion was presented at the January 2009 meeting. By reconsidering the motion, this would put the funds approved back into the Council account and allow for its use on another Education Committee event. Mr. Lateulere and Ms. McCormack withdrew their respective motions.
- Mr. Gardiner then moved that, based on the recommendation of the Committee, the Council provide \$2,400.00 for the EMS Street Survival Training by Pathfinder Operations. Mr. Gardiner suggested that the Council select twenty four (24) Senior Instructor Coordinators to attend this training. Mr. Gardiner explained the training as follows; at the last meeting of the Education and Training Committee, Mr. Lateulere and Mr. Zukosky suggested that the Council sponsor a training on EMS Street Survival which was approved at the committee level. This course would be offered to twenty four (24) Senior IC's both at the ALS and BLS levels. The NY State BEMS, SEMAC and SEMSCO have all been emphasizing the need for training on scene safety. There has been at least one (1) violent incident resulting in the death of an EMT this past year. Our instructors are somewhat limited on taking courses due to the limited availability of literature and the curriculum. This course would allow them to improve their understanding and allow them to augment their teaching. It's not meant as a train the trainer course, but some of the didactic material would be applicable in teaching EMT, EMT-CC and EMT- Paramedic classes. In addition this course would also, being that we would be giving it to senior instructors, would signify the desire to give them recognition by offering them some continuing education in a most interesting and new environment. The instructor cadre in Suffolk County has not had a raise in rates for many years and has also seen reductions in hours. At times we need to give them something. So this is a win-win situation. We give them some additional training and they can take the work product from that and add it to the courses they teach, everybody will benefit from this. The cost of the course is \$2,400.00 for twenty four (24) students with materials and refreshments and lodging for the day. This is very reasonable for a ten (10) hour course. The committee reviewed the issue and recommends the program with the additional recommendation that the course participants work with the sponsor to develop materials to deliver the critical elements to augment the current curriculum. If the course proves to be successful, it will offer the opportunity for additional CME. Mr. Savino has offered the possibility of using the Police Academy for the course to be held at. Mr. Boyd asked if the twenty four (24) persons is the limit offered by the sponsor. Mr. Gardiner stated it was.
- Mr. Stapleton asked if there was any plan on how the ICs would be picked to take this course. Mr. Gardiner explained that the choices will most likely be the most senior and the most active ICs. Mr. Lateulere stated that twenty four (24) ICs will encompass approximately 80% of the current IC's in Suffolk County.
- The motion passed unanimously.

Legislative – J. McCormack

- Ms. McCormack reported that she was given the following information from Mr. LaFerrara just prior to the meeting; NYS Assembly Bill #02733 has just been voted on and passed at the Assembly level. There is no corresponding Senate Bill with this so it is unlikely this will happen. This bill is in regards to the current volunteer emergency workers tax and finance law and to establish a recruitment and retention fund. Ms. McCormack stated that if this is an issue of importance to you, you should contact your NY Senator.
- Mr. LaFerrara stated that at the next Public Safety Meeting of the Suffolk County Legislature, there will be a vote on the amount of seats to be awarded to the Suffolk County Ambulance Chief's Association to the FRES Commission and the wireless PSAP surcharge funding disbursement. Discussion was held and the council learned that the seats in question were all going to the Suffolk County Ambulance Chief's Association, who are already represented on the FRES Commission and there was no additional recruiting of other EMS organizations in the region.

Budget – G. Cassara

- No report
- Mr. Cassara reminded the Education and Training Committee that there is approximately \$6,600.00 budgeted, available and not used and that the committees should keep this in mind for the upcoming sponsored training courses. Mr. Lateulere added that the issue of the soft restraints protocol which is being addressed at the next REMAC meeting could produce a funding request for the initial order of soft restraints for the squads.
- Mr. Cassara asked Mr. Laferrera to clarify the FRES Commission seat designations and if the seats discussed were solely for the Ambulance Chief's or the Regional EMS System. After further explanation and clarification from Mr. LaFerrera and Mr. Talmage, it was explained as the FRES Commission had eighteen (18) seats in the charter. Of the eighteen (18) seats, the Suffolk County Ambulance Chief's held the only one (1) EMS seat on the commission and they were requesting an additional two (2) seats. It was misconstrued at last months Public Safety meeting to be a total of two (2) seats for the Chief's and after additional investigation, it was being corrected at this Public Safety meeting as the way it was requested. The Ambulance Chiefs are requesting three (3) seats. Mr. Savino asked if the REMSCO currently occupied a seat on the FRES commission. It was determined the REMSCO does not, and previous requests by the REMSCO to obtain a seat were dismissed.

Resource Needs – B. Blower

- Mr. Blower thanked the staff for reporting on the Wading River FD TOA application and completing the Council voting requirements during his earlier absence.
- Mr. Blower added that during the tele-conference meeting, the other items discussed were the Amagansett FD TOA application status. The submission of the application has yet to be completed and it has been over a year since the inquiry. There has not been any contact with Amagansett since September of 2008. Originally, the State had asked that we assist Amagansett with the application and we contacted the State recently to inform them of the non activity of the application.
- The Saltaire Fire Department TOA is also still pending, as the district discusses the issues with the State DOH.
- Finally, the staff was able to favorably resolve the issues with the Southampton Village Volunteer Ambulance and the NYS Bureau of EMS without the submission of a TOA application.
- Mr. Blower wished all Marines a Happy 243rd Birthday and offer all other military branches well wishes on the upcoming Veterans Day Holiday.

Nominations Committee- H. Rosenblum

- Ms. Rosenblum reported that the Nominations Committee met via conference call last week with the majority of the committee participating. The meeting produced the following nominations for Council officers for 2010. Mr. Edward Boyd for Chairman, Mr. Jay Gardiner for Vice Chairman and Guy Cassara staying as Sec/Treasurer. Ms. Rosenblum asked for any nominations from the floor and with none presented, she asked the Secretary to cast one (1) vote for each nominated officer. The Secretary cast one (1) vote for the slate presented and the motion was passed by the membership.
- Ms. Rosenblum reported that due to the untimely death of Karen Todd, Council member and representative for the Suffolk County Volunteer Firefighters Association, her constituency was sent a letter asking if they wished to remain a Council member, and if so, who they nominated for the position. The SCVFFA replied that they wished to stay onboard with the Council and submitted Meryl Montrose as their nominee pending a Council vote. Ms. Rosenblum stated that the Nominations Committee recommended the selection of Ms. Montrose as SCVFFA rep. Motion passed.
- Ms. Rosenblum informed the members present that there are three (3) Council members whose term expires on 12/31/2009. The members were; Guy Cassara (NYS Assoc. of Physician Assistants), Joe Micheels (Commercial Ambulances), and Dr. Victor Tarsia (Suffolk County Medical Control). The canvass letter and forms have been mailed by staff and are due back by November 27, 2009.
- Ms. Rosenblum commented that the Nominations Committee will begin periodic evaluations of the constituencies represented on the Council for participation and related interests pertaining to EMS in Suffolk County and the Council activities. This procedure will commence in the beginning in 2010. Ms. Rosenblum added that this merely a constituency evaluation with no personal issues evaluated of the representatives.
- Mr. Stapleton also charged the committee to review attendance of the representatives to be sure that they have met the by-law requirements.

Executive Committee – E. Stapleton

- No report

NYS EMS Council Delegate – R. Delagi

- Mr. Delagi stated that the last meeting was in September 2009 and there was nothing new to report at this time.

Old Business

- Ms. McCormack stated that at the March 2009 Council meeting, a by-law change was read. unfortunately a few meetings has passed without any other action. The second reading and vote of the proposed bylaw change (**attachment #2**) was read and a vote was passed to accept the change.

New Business

- Mr. Stapleton asked that Dr. Mermelstein give the Council an H1N1 report. Dr. Mermelstein reported that in Suffolk County in 2009, we have seen an increase in hospital emergency room visits of individuals with flu-like symptoms. There hasn't been a significant number of 911 calls or ambulance transports within the same criteria which tells us that these emergency room increases are self referral. In schools there have been seen clusters of flu-like illnesses, which has produced an increase in absenteeism, approximate 15% which is up from the normal 5% during this time of year. The vaccine for N1H1 has been trickling in since October 5th. Today's delivery of vaccine to the Health Department was the largest received so far. The vaccine is being shipped to Health Clinics and Pediatric facilities as first priority. The Suffolk County Division of Public Health has had five Vaccine PODs with approximately 1,000 vaccines administered in the first four.

New Business continued

- These PODs have been by invitation only, targeting the high risk population groups at the suggestion of the Advisory Committee of Immunization Practices. Over the course of the past several months, we have been taking phone calls on the vaccine hot line inquiring about vaccine and have been taking the callers information for a return call when it becomes available to them. We will be conducting the Vaccine PODs for the next few months on almost a daily basis. If you or anyone you know feel they are in a priority group such as pregnant women, children, healthcare workers, adults who care for children under 6 years of age or anyone with chronic underlying disease cant get vaccinated within their community, they can call the Public Health Hotline at 631-787-2200 to be put on the contact list. If EMS Agency Medical Directors need vaccine for their providers, they should contact Public Health.
- Mr. Delagi stated that the Council must complete their housekeeping items by also voting on the Bank for the Council, the publication to be used for announcements, the dates for the meetings in 2010 and the Attorney for the Council. The following were voted on and approved: the bank will remain Chase; the official publication will remain Newsday, and the legal counsel will remain Tim Glynn. The following are the approve meeting dates for 2010;

January 12th March 9th May 11th July 13th September 14th November 9th

- Mr. Delagi informed the Council that Article 30 allows a REMSCO to fix and collect reasonable fees to conduct its business regarding certificate of needs (CON) or transfer of operating authority (TOA) applications within their region. New York State EMS Policy Statement 06-06, which is the CON application policy, states that a REMSCO may establish uniform and non-waveable fees that reflect real cost of application processing. The last time the fees were addressed by the Council was in 2001. The Council currently charges the applicants \$1,000.00 for their CON and/or TOA applications. In both cases, unused funds are returned to the applicant when the process is deemed complete. The fee is not meant to be a revenue stream for the Council but is meant to be a source of funding for the application associated with the application process. As we can see, the real difference between processing the applications is that the CON application processing produces a larger amount of funds needed to complete the process as dictated by Article 30. Mr. Delagi presented a motion to increase the CON associated application fee to \$1,500.00, with the unused portion of the fee being refunded to the applicant. The TOA fee will remain \$1,000.00. Ms. McCormack asked for an estimate of the funds typically returned to the applicants once the process is complete. Mr. Delagi explained that it really depends on the costs associated with each application and the amount of time the stenographer is used since the stenographers report is the most expensive item, legal notices, etc. The staff time and work is not reimbursable since the staff duties are met under the Program Agency contract. After a brief discussion, the motion was passed.
- Mr. Stapleton announced that he and Mr. Gardiner are working on presenting to the Council, a golf outing to be held in the late Spring of 2010 sponsored by the Council to be a revenue generator for the Education Committee. Mr. Stapleton made a motion for \$500.00 to help with the preliminary costs associated with arranging such an event. The formal presentation and proposal will be given at the January 2010 meeting.
- Mr. Boyd asked Dr. Coyne to report on the progress of his subcommittee activities. Dr. Coyne explained that the transport/ restraint policy for persons with mentally ill / behavioral emergencies was complete and will be presented to the REMAC at the next meeting. A training component is also in the process of being completed in relation to this policy.
- Mr. Gardiner thanked Mr. Stapleton for his leadership and guidance as the Chairman of the Council for the past two (2) years. The membership gave Mr. Stapleton a rousing round of applause.

Meeting adjourned at 8:16 PM

Next meeting of the Suffolk Regional EMS Council will be on

Tuesday January 12, 2010 7:00 PM

Suffolk County EMS Offices

Hauppauge, NY 11788

ATTACHMENTS TO FOLLOW

Attachment #1

SUFFOLK REGIONAL EMERGENCY MEDICAL SERVICES COUNCIL

-----X

November 10, 2009
7:05 p.m.

H. Lee Dennison Building
Hauppauge, New York

P R E S E N T:

EDWARD STAPLETON - REMSCO Chairman, University Medical Center

ED BOYD - Vice Chairman, Suffolk County Fire Chiefs

GUY CASSARA - Secretary, Treasurer, New York State Society of PAs

ROBERT DELAGI - Suffolk County EMS Coordinator

HELEN ROSENBLUM - North Fork Volunteer Rescue Association

BRUCE TALMAGE - Suffolk County Ambulance Chiefs

ROBERT FRANZ - 7th District NYSVA & RA

JOHN O'BRIEN - Southampton Town Medical Advisory Committee

TOM LATEULERE - Suffolk County Health Services

KEVIN PESCE - University Hospital Medical Control, Alternate

JOE MICHEELS - Commercial Ambulance Services

DR. S. COYNE - SCPD - Special Patrol Bureau

TONY LAFERRERA - Suffolk County FRES Commission

TOM CRONOGUE - Suffolk County EMS Instructors Association

JANE MCCORMACK - Regional Trauma Advisory Committee

MIKE RYAN - American Red Cross

LINDA MERMELSTEIN, MD - Suffolk County EMS Medical Director

JAY GARDINER - Suffolk County EMS Regional Faculty

MITCHELL SAVINO - SCPD - Training Squad

THE CHAIRMAN: Call to order. I will invite Guy Cassara to lead us in the pledge of allegiance.

(Recitation of the pledge of allegiance followed by a moment of silence.)

THE CHAIRMAN: Welcome to our meeting. We're going to start the meeting off today, Bob with introductions served as a roll call vote too, as we do our introductions.

MR. DELAGI: Introductions will put all the members in attendance on the record to demonstrate we have a quorum and then we'll do a roll call.

THE CHAIRMAN: So when you do your introduction this time, indicate that you're a member or an alternate and that'll be the clarification.

I'm Ed Stapleton. I'm the Chair of REMSCO and I represent University Medical Center.

MR. BOYD: Ed Boyd, Vice Chair of REMSCO, member and representing Suffolk County Fire Chiefs.

MR. CASSARA: Guy Cassara, Treasurer, representing the New York State Society of Physicians Assistants, District E and I'm a member.

MR. DELAGI: Bob Delagi, Suffolk County EMS Coordinator, member.

MS. ROSENBLUM: Helen Rosenblum, member, North Fork Volunteer Rescue Squad Association.

MR. TALMAGE: Bruce Talmage, member, Suffolk County Ambulance Chiefs.

MR. FRANZ: Bob Franz, member, New York State Volunteer Ambulance and Rescue Association, District 7.

MR. O'BRIEN: John O'Brien, representing Southampton Town Medical Advisory Committee and I'm a member.

MR. LATEULERE: Tom Lateulere, member, Suffolk County Department of Health.

MR. PESCE: Kevin Pesce, alternate, University Hospital Medical Control.

MR. MICHEELS: Joe Micheels, representing the Commercial Ambulance Sector, member.

DR. COYNE: Dr. Scott Coyne, Suffolk County Police Department, member.

MR. LAFERRERA: Anthony LaFerrera, Suffolk County FRES Commission, member.

MR. CRONOGUE: Thomas Cronogue, Suffolk County EMS Instructors Association, member.

MS. MCCORMACK: Hi, I'm Jane McCormack. I represent the Regional Trauma Advisory Committee and I'm a member.

MR. RYAN: Mike Ryan, member, representing American Red Cross.

MS. MERMELSTEIN: Linda Mermelstein, member, Acting Medical Director for the System.

MR. GARDINER: Jay Gardiner, member,
representing Suffolk County EMS Regional Faculty.

MR. SAVINO: Mitch Savino, member, Suffolk
County Police Academy.

THE CHAIRMAN: The rest will be nonmembers.
Start in the back of the room please and work
your way around this way (indicating).

MR. DOWNEY: John Downey, Blanket Editor of
New York State Volunteer Ambulance and Rescue
Association and member of New York City REMSCO.

MR. DECANter: Matt Decanter (phonetic),
alternate, Commercial Ambulance Sector.

MR. PROSECK: Ryan Proseck (phonetic),
alternate, Suffolk County Ambulance Chiefs.

MR. HOFFMAN: Jason Hoffman, Chief of Bayshore Ambulance and
Islip Ambulance Chiefs
Association.

MR. ACKMAN: Andy Ackman (phonetic),
president Islip Ambulance Chiefs and Chief
Community Ambulance.

MS. LAMONTROSE: Sara LaMontrose (phonetic)
from the Suffolk County Volunteer Firefighters
Association.

MR. DORMAN: Andy Dorman (phonetic),
Smithtown Fire Chiefs Council.

THE CHAIRMAN: Is everyone accounted for?
Thank you.

We're going to divert protocol today to TOA
Associated with Wading Riverhead Fire Department
and Bruce Blower who is our chair. Bruce
Resources Needs, to the best of my knowledge, is
not here yet so giving his report will be Bob Delagi.

MR. DELAGI: Thank you. The Resource Needs Committee met by conference call on November 6th, 2009. Chairman Blower presided over the meeting and committee members. Myself, Mike Ryan and Marty Matuza were present.

We opened up the meeting to discuss the transfer of operating authority applications submitted by the Wading River Fire District to effect a name change to bring their ownership in line with their certificate to operate an ambulance service. This is a name change only from the Wading River Fire Department to the Wading River Fire District insuring consistency with the name of ownership on the renewal application and the name of service on the ambulance operating certificate.

During conversation, we also discussed the correspondence we received from the New York State Department of Health protesting to the fitness and competency of the fire district, which is a required component of the process. The Resource Needs committee brings forth a second in motion to the REMSCO to approve the application of the Wading River Fire District.

THE CHAIRMAN: We need a second?

MR. DELAGI: It's a second in motion from the committee.

THE CHAIRMAN: Discussion on the motion?

(No response given.)

THE CHAIRMAN: We still need a roll call

vote on this motion. So why don't we start with
Guy Cassara.

MR. CASSARA: Guy Cassara, yes.

MR. DELAGI: If you don't mind, Mr.
Chairman, it might be easier if I call off the
list.

THE CHAIRMAN: Call of the list, Bob. I'm
sorry.

MR. DELAGI: Guy Cassara votes yes.

Dr. Coyne.

DR. COYNE: Yes.

MR. DELAGI: Mary Joe Stark.

(No response given.)

MR. DELAGI: Tom Lateulere.

MR. LATEULERE: I'll recuse myself since I'm
a member of the district, Wading River Fire
Department.

MR. DELAGI: Bruce Blower.

(No response given.)

MR. DELAGI: Tom Cronogue.

MR. CRONOGUE: Yes.

MR. DELAGI: Robert Delagi votes yes.

Hellen Rosenblum.

MS. ROSENBLUM: Yes.

MR. DELAGI: John Searing.

(No response given.)

MR. DELAGI: Robert Franz.

MR. FRANZ: Yes.

MR. DELAGI: Dr. Winslow.

(No response given.)

MR. DELAGI: Matt Zukowsky.
(No response given.)
MR. DELAGI: Mike Mirras.
(No response given.)
MR. DELAGI: Mike Ryan.
MR. RYAN: Yes.
MR. DELAGI: Dr. Mermelstein.
DR. MERMELSTEIN: Yes.
MR. DELAGI: Jay Gardiner.
MR. GARDINER: Yes.
MR. DELAGI: Diana Barrett.
(No response given.)
MR. DELAGI: Ed Boyd.
MR. BOYD: Yes.
MR. DELAGI: Frank Silsdorf.
(No response given.)
MR. DELAGI: John O'Brien.
MR. O'BRIEN: Yes.
MR. DELAGI: Tony LaFerrera.
MR. LAFERRERA: Yes.
MR. DELAGI: Mitchell Savino.
MR. SAVINO: Yes.
MR. DELAGI: Bruce Talmage.
MR. TALMAGE: Yes.
MR. DELAGI: Jane McCormack.
MS. MCCORMACK: Yes.
MR. DELAGI: Ed Stapleton.
THE CHAIRMAN: Yes.
MR. DELAGI: Rob Colarco.
MR. COLARCO: Yes.
MR. DELAGI: Vic Tarsia, Dr. Tarsia.

MR. PESCE: Kevin Pesce, yes, an alternant.

MR. DELAGI: Dave Carrigan.

(No response given.)

MR. DELAGI: Joe Micheels.

MR. MICHEELS: Yes.

THE CHAIRMAN: Bruce Blower came in after the roll call.

Bruce, not to give you meeting arrival shock but you're the last vote on the TOA, which, of course, you're infinitely familiar with so we have no problem asking you to vote yay or nay.

MR. BLOWER: I vote in favor.

MR. DELAGI: Motion passes obviously.

THE CHAIRMAN: Put the number on the record.

MR. DELAGI: 20 yes, one recusal and 9 members absent.

MR. BOYD: Two members did come in after the initial roll call, Bruce Blower and Rob Colarco.

(Time noted: 7:14 p.m.)

C E R T I F I C A T E

STATE OF NEW YORK)
 :ss
COUNTY OF SUFFOLK)

I, NICOLE LIMONCELLI, a Notary Public in and for the State of New York, do hereby certify:

THAT the foregoing is a true and accurate transcript of my stenographic notes.

IN WITNESS WHEREOF, I have hereunto set my hand this day of , 2009.

NICOLE LIMONCELLI

Attachment #2

EMS DIVISION STAFF REPORT – BY: Bob Delagi, Tom Lateulere & Linda Mermelstein, MD, MPH
For the REMSCO & REMAC. September - October, 2009

AMBULANCE SERVICE OPERATIONS

- Participated in multiple conference calls and meetings, and provided significant technical support, developed and distributed policies, assisted in the establishment of revised dispatch protocols, provided regular situational reports, monitored biosurveillance data, and assisted in a wide variety of other issues regarding the Novel H1N1 Swine origin Influenza A Virus (S-OIV) outbreak.
- CISM team provided 8 interventions.
- Provided staff support to the REMSCO for their September meeting.
- Provided staff support to the REMAC for their September meeting.
- Provided staff support to the REMSCO's Resource Needs Committee.
- Provided staff support to the REMSCO's Executive Committee.
- Provided staff support to the REMAC's PMI Ad Hoc Committee.
- Provided staff support to the REMSCO's Nominations Committee.
- Provided staff support to the REMSCO with the annual awards dinner and ceremony.
- Completed the Program Agency's 1st Quarter report and Voucher.
- Completed the REMSCO's 2nd Quarter Report and Voucher.
- Participated in the execution and evaluation of the SCPD MedCat MCI Drill on Fire Island
- Controlled Substances meeting with Southampton Volunteer Ambulance as they pursue Class C Dispensing License
- Attended Suffolk County Traffic Safety Board meeting
- Attended and provide relevant information to EMS system from September SEMAC and SEMSCO, and Program Agency Directors Coalition meetings.
- Provide technical support, planning assistance, and CISM services for a Huntington Manor LODD wake & funeral.
- Provide technical support, planning assistance, and CISM services for a Mastic VAC member of service wake & funeral.
- Provided technical support to the Bohemia FD as they completed their application renewal process as a BLS First Response Agency.
- Attended Long Island MacArthur Airport Symposium on aircraft accident response.
- Developed health & safety plan for the 9/11 memorial Dedication ceremony at the H. Lee Dennison Building.
- Provided technical support across multiple districts for the Two-day Multiple Sclerosis Bike Tour.
- Attended the Regional Planning Committee (RPC) meeting.
- Met with representatives of the Islip Town Ambulance Chiefs Association on behalf of the five (5) VACs in Islip Town as each pursues a Class C Dispensing License.
- Attended the NY State DOH Vital Signs Conference and Trade Show, representing the region at the Awards Banquet where EMS Agency of the Year Award was presented to the Bay Shore Brightwaters VAC and the EMS Physician of Excellence Award was presented to Dr. Carl Goodman.
- Met with the leadership of the Exchange Ambulance of the Islips VAC to address response issues in their district.
- Completed the regional authorization process for Orient FD as they upgrade from BLS to ALS level of service.
- Provided technical assistance to the West Babylon FD as they seek to remedy a situation in their district.
- Attended FRES Commission meeting.
- Attended North Fork Rescue Association meeting.

Continued.

AMBULANCE SERVICE OPERATIONS – continued.

- Attended Suffolk County Ambulance Chiefs Association meeting.
- Distributed information to EMS System announcing a new on-line FEMA course – IS 520: Introduction to Continuity of Operations Planning for Pandemic Influenza.
- ePCR Update: Agencies coming on board at the August 12th training session are diligently working on in-house training. EMS Division staff continue to receive lap tops from agencies and are completing programming requirement. Communications were sent to the five (5) original pilot agencies asking for their status update in anticipation of a go-live date of 1/1/10. Printers have now been installed in all hospitals in Suffolk County and North Shore-Plainview, New Island, and NUMC, along the western boarder as they are frequented units from Suffolk County.

EDUCATION & TRAINING

- Completed modifications to the CPAP training program for EMT-CCs and conducted classes in Sayville, BMH, EMS Academy, Sag Harbor, Brentwood and Cutchogue, collectively training one hundred fifty six (156) providers. Additional classes are planned.
- Conducted additional *Patients in Crisis* CME classes in Lindenhurst, Selden, and Medford, collectively training fifty five (55) providers. In addition, development of at least four (4) more classes have been advertised for November.
- Offered one (1) CPR Instructor Renewal Course, re-certifying twenty (20) instructors.
- Provided School Bus Collision Training at Holbrook FD.
- Reviewed and submitted CME packages for sixteen (16) CME students completing refresher training.
- Thirty (30) students successfully completed EMT-B Original training.
- Twenty four (24) students successfully completed EMT-B Refresher training.
- Thirty one (31) students successfully completed EMT-CC Original training.
- Twelve (12) students successfully completed EMT-CC Refresher training.
- Ten (10) students successfully completed EMT-P Refresher training.
- Staff maintain day-to-day oversight of multiple original and refresher courses at various locations throughout the county, conducting nine (9) separate classroom audits.
- Conducted one (1) ACLS course for twenty (20) ALS providers.
- Conducted two (2) remedial practical sessions for providers.
- Staff reviewed thirty one (31) cases for a variety of protocol or procedural issues, and remediated technicians accordingly.
- Offered three (3) ALS credentialing classes, authorizing thirty two (32) new ALS providers in the system.
- Conducted CME class on *Summertime Emergencies* for twenty six (26) providers.
- Opened one (1) CFR Original course, six (6) EMT-B Original courses and four (4) EMT-B Refresher courses, collectively registering three hundred ten (310) providers.
- Completed a week-end CME Core Rotation in Brentwood for one hundred thirty nine (139) students.
- Staff assisted several agencies in addressing their responsibilities in managing CME records in response to inquiries made by the NY State DOH BEMS.
- Staff developed a policy to address increasing numbers of students that register for classes and then don't attend. This is a financial drain on the Division that affects all classes and courses, and ultimately, all providers.
- Progress made on the development of a web-based ALS Update.

Continued.

EDUCATION & TRAINING – continued.

- Staff currently developing classes to begin in November, including: ALS weekend Core CME Rotation; CPAP; Patients in Crisis / Use of Restraint; and PCR Documentation.
- Division staff working on regional QI projects for Spinal Immobilization and ROSC correlated to use of TID (ResqPOD) and ETCO2 values.
- Division staff will be making “house calls” across the county, beginning in November, at five (5) remote locations.
- Division staff conducted an investigation following a complaint concerning an unauthorized EMT-P providing care to a patient. Case was turned over to SCPD/NYSDOH BEMS Staff.
- Division staff assisting REMAC with QI project concerning the benefits of prehospital CPAP.
- The Division entered into an agreement with Safe-t-Swim to collaborate on water emergency training, and classes are routinely scheduled.
- Division staff currently developing an additional four (4) EMT-B original courses and one (1) EMT-CC refresher course to open in January.

DOMESTIC PREPAREDNESS / HOMELAND SECURITY

- Attended meeting with local health officials and officials from the American Red Cross (ARC) to develop plans for assistance related to the H1N1 pandemic.
- Worked with FRES and the Fire Academy staff on the development of a deployment exercise for the Suffolk County USAR Team, to be held in November, in Buffalo, NY.
- Worked with NY State MRC officials to complete the annual MRC Technical Assessment.
- Attended RPC Meeting.
- Attended Terrorism Response Task Force meeting.
- Attended Suffolk County Decon Strike Team training.
- Participated in the evaluation of a decontamination exercise hosted by the Greenlawn FD, and included the Suffolk County Decontamination Strike Team.
- Participated in one (1) conference call and attended one (1) UAWG / EMS Committee meeting at NYC OEM, agenda items include the development of regional Medical Ambulance Busses (MAB)
- Along with other key stakeholders, attended planning meeting for the distribution of UASI and SHSP FY 09 grant funds.
- Participated in one (1) telephone conference call sponsored by NY State DOH regarding the federal and state disaster declarations and the forward push out of N95 masks.
- Distribution and training underway for replacement atropine auto injectors from the NY State DOH, and DuoDote antidote kits, to replace expired countywide cache of medication. Thus far, the train-the-trainer class has reached thirty five (35) providers from twenty (20) agencies.
- Worked with NY State DOH and Course Sponsor Administrators regarding updates to new influenza vaccine requirements for students doing clinical rotations in hospitals. Of note, this mandate has been repealed, however, first responders are encouraged to receive seasonal and H1N1 vaccine as available, based on their high risk designation. Regarding the general population and emergency workers, the SCDHS Division of Public Health maintains a Call List of interested parties and provides vaccine across the county based supply, demand and risk stratification.

Continued.

DOMESTIC PREPAREDNESS / HOMELAND SECURITY – continued.

- Surveillance activity shows increases in emergency department visits for patients with ILI, and an increase in school absenteeism among children. Monitoring of EMS runs in Suffolk County yields a relatively consistent pattern in the number of EMS runs with "FC" designation, with no significant or appreciable increases.
- Both President Obama and Governor Patterson have declared a Public Health Emergency, nationally, and at the NY State level, respectively. The federal and state declarations allow hospitals flexibility in addressing surges due to influenza-like illness with regard to the use of ACFs and controlled degradation of care. The declarations also enhance access to state and federal supply chain, when local supplies are exhausted, and identifies additional professional titles that may serve as vaccinators. This includes the use of EMT-CCs and EMT-Ps as vaccinators, after they receive approved training. As of today, the training curricula has not been released by the State Education Department (SED) and the DOH. As of today, the Department of Health Services has determined that there are enough traditional vaccinators available to address our need. This may change in the future, and plans are being made to provide training as needed.
- Took final delivery of last remaining supplies and equipment for “POD-in-a-Boxes” to be cached at interested firehouses across the county that have agreed to serve as First responder POD locations.

END OF DIVISION STAFF REPORT

PROPOSED BYLAW AMENDMENT

For

SUFFOLK COUNTY REGIONAL EMERGENCY MEDICAL SERVICES COUNCIL

ARTICLE VI

COMMITTEES

Section 1. The Council shall empower an Executive Committee to act with full authority in its behalf between regular meetings of the Council. The Committee shall meet or engage in simultaneous discussion (e.g. conference call) before taking any action.

The proceedings and actions of the Executive Committee shall be recorded and reported to the Council at its next regular meeting.

The Executive Committee will consist of the Council Officers and the Chairpersons of the Council's **nine (9) (deleted 8)**** standing committees except for the REMAC, which will be represented on the Executive Committee by the REMAC representative to the Regional Council. In the event a standing committee Chairperson is a member of the Executive Committee by virtue of being an Officer of the Council, the Council Chairperson, with the approval of a majority of those voting shall appoint a member of the Council to the Executive Committee to fill the vacant seat.

Section 2. The Council shall have **nine (9) (deleted 8)**** Standing Committees whose general responsibilities shall include, but not limited to, the following:

9) There shall be a Nominating Committee of at least five (5) Council members appointed by the Council Chairperson with the approval of a majority of those voting.

The Nominating Committee shall make recommendations to the Council for Council membership in such cases where there is no identifiable organization or official to represent a given constituency. The Nominating Committee shall solicit membership nominations from constituency organizations or officials.

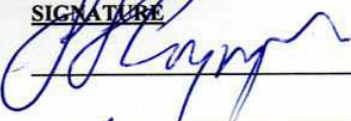


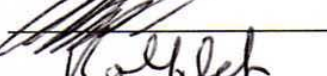
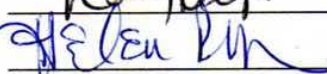

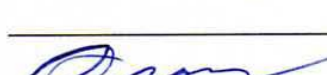
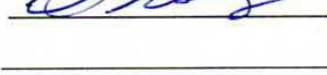

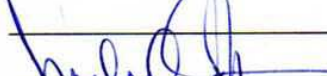
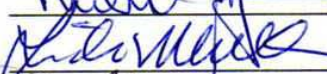


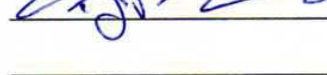



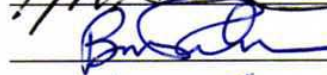
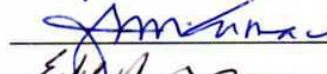
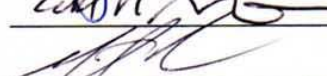
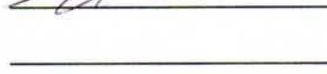


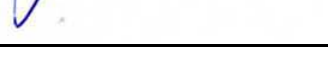

The Nominating Committee shall nominate an individual or individuals to serve in any elected office at such times as that office becomes vacant.

Section 3. DELETED

**SUFFOLK REGIONAL EMERGENCY MEDICAL SERVICES COUNCIL
MEETING ATTENDANCE LIST**

DATE: 11/10/2009

LOCATION: EMS Office, Hauppauge, NY

<u>NAME</u>	<u>AFFILIATION</u>	<u>SIGNATURE</u>
Dr. S. Coyne	SCPD - Special Patrol Bureau	
M. J. Stark	S.C. ENA	
Thomas Lateulere	S.C. Health Services	
Bruce Blower	Public Interests	
Tom Cronogue	S.C. EMS Instructors Assoc.	
Robert Delagi	S.C. EMS Coordinator	
Helen Rosenblum	N. Fork Vol. Rescue Assn.	
Guy Cassara	NYS Society of PA's	
John Searing, Dep. Commiss	S.C. Dept. FRES	
Robert Franz	7th Dist. NYSVA & RA	
Jason Winslow, MD	REMAC	
Matt Zukosky	SC Community College	
Mike Mirras	Eastend Amb. Coalition	
Mike Ryan	American Red Cross	
Linda Mermelstein, MD	S.C. EMS Med. Director	
Jay Gardiner	Suffolk Regional Faculty	
Diana Barrett	American Heart Assoc.	
Ed Boyd	S.C. Fire Chiefs Council	
Frank Silsdorf	F.I. Law Enforc. & Safety Council	
vacant	S.C. Vol. Firemans Assn	
John O'Brien	Southampton Town Med. Advisory	
Tony LaFerrera	S.C. FRES Commission	
Mitchell Savino	S.C.P.D.- Training Acad.	
Bruce Talmage	S.C. Ambul. Chiefs	
Jane McCormack	Regional Trauma Advisory Council	
Edward Stapleton	Univ. Hosp. SUNY	
Rob Colarco	S.C. Legislature	
Victor Tarsia, MD	S.C. Medical Control	
David Carrigan	S.C. Fire Dstrct Officers	
Joe Micheels	Commercial Ambulance Services	

es:

Name (Please print)

Representing

Signature

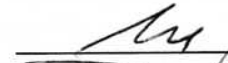
KEVIN PESCE

Stamc Medical Center



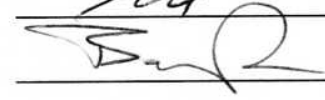
MATTHEW KANEWAL

Commercial Ambulance



Bryan Prosek

Suffolk Amb Chiefs



Staff:

Name (Please print)

Ellen Kuzmowski

EMS, KENSICO PIO

Guests:

Name (Please print)

Affiliation

JAMIE ATKINSON

ILIP AMB CHIEFS

JASON HOFFMAN

ISLIP AMB. CHIEFS / BAY SHORE BRIGHTWATERS

Meryl J Montrose

SCVFA'S

Andrew Norman dean

S. Yatom Fire Chiefs

JAMES DOWNEY

NYSVA + RA

GARY KAPLAN

BOUND TREE MEDICAL