



JOB POSTING

			Req No.	
Title:	Advocate/EMT	Program:	TLC	
Reports To:	Program Director	Location:	Huntington	
Hours per Week:	Up to 19hrs.	Date:	3/7/2019	

SUMMARY:
 Family Service League is seeking Part-time Client Advocates/Emergency Medical Technician to work in the TLC Homeless Shelter in Huntington. The hours for this position are evenings 4:00pm to 12:00am.

RESPONSIBILITIES:

- Build productive relationships with clients, ensuring proper boundaries with all individuals.
- Open and maintain lockers.
- Conduct rounds for safety.
- Maintain post assigned and ensure appropriate communication with other team members.
- Follow supervisor’s direction on all client and program matters and handle special projects as assigned.
- Meet with clients and access medical needs.
- Render first aid and subsequent treatment to injured or ill clients
- Take client vitals on as needed.
- Perform life saving procedure as needed. ie: CPR/AED
- Communicate all necessary information to first responders

QUALIFICATIONS:

High School Diploma or GED required. Prior experience working in a homeless shelter preferred. The ideal candidate will have strong interpersonal and problem solving skills. An ability to work as part of a team and flexibility are also required. Must possess a valid NY State Driver’s License and a Emergency Medical Technicians-Basic (EMT-B)

QUALIFIED CANDIDATES PLEASE EMAIL RESUME TO:
Rnocera@fsl-li.org